1. Number the paragraphs
2. **Underline**  and **label** main idea/thesis
3. **Number** and **paraphrase** main points
4. **Write** **?** next to unclear passages. Explain why.
5. **Circle** unknown words. Define in margins.
6. **Write** **!** next to powerful, striking or important passages. Explain why.
7. **Write** “agree” or “disagree” next to writer’s claims. Explain why.
8. **Write** an answer to the essential question.